



KOOTENAI-PONDERAY SEWER DISTRICT

BOARD MEETING

Monday, February 11, 2019

Meeting was called to order at 6:00 p.m. by Board Chairman Jim Osman. Other Board members present were Eric Paull, Bob Thurston and Cliff Sires. Employees present were Tanner Weisgram, Cody Evans, Eric Hanson, Colleen Johnson, Mark Caldwell and Laura Dallas. Public present were Brett Converse, Ron Ayers and Mark Johnson.

INDIVIDUALS TO ADDRESS THE BOARD:

- 6:00 p.m. Brandon Tregellas and Brandon Blair from dm-t (via teleconference)
- 6:30 p.m. Brett Converse, JUB
- 6:45 p.m. Ron Ayers, Recreational RV

ADDITIONS TO AGENDA: Less than 48 hours.

Minutes: Minutes from January's meeting were approved with the following change: Eric noted that item #6 under old business needed to have the date and time frame added for the leak adjustment. This is regarding the Sandpoint Hospitality property.

Financial Statements: Financials were approved. Colleen noted that the heading needed to be corrected. Also noted was the decrease in cost with the new contract in place for Oxarc.

Maintenance Report: Maintenance report was approved as submitted. A KPSD employee had an incident involving a contractor's employees driving recklessly toward one of our vehicles. Police were notified of incident. Board discussed the installation of dash cams for the service vehicles.

IT Report: IT report was approved as submitted.

OLD BUSINESS:

1. NPDES review: Brett addressed the Board with updates from the last meeting. The District's compliance reports need to be completed by the end of the month for the FSP with QAP (FSP is Field Service Plan). DEQ has responded with some corrections. The next step is to present an approved study and agree on processes. DEQ working with the limnologist to get answers.
2. Mr. Ayers of Recreational RV addressed the Board and distributed a letter from him dated 12/12/18. The letter is requesting that KPSD revisit the entire capacity issue for his property at 1180 Fontaine Drive. His winter reads are higher than his summer reads due to his guests letting the water run in their RVs to prevent freezing. (Once he discovered this, the practice was to stop.) Mr. Ayers would like to have his 12 month reads considered for actual usage. He is to provide Colleen with December 2018 and January 2019 water reads. Mr. Ayers agreed he could have them to her by 2/12/19. Board would like 2017-2018 reads calculated by monthly total and yearly total for the next meeting. There are currently 8 LID capacities assigned to the property; there are 8.24 ER hook-ups purchased for the property. By using winter reads the property is using 15 ERs. Board would like a break-down of dollar amount that the District has turned over to the County.

NEW BUSINESS:

1. Brandon Blair from Dm-t addressed the Board via teleconference to review the 2017-2018 Audit of KPSD. Brandon reported that the audit and testing went very smoothly with positive results.
2. Resolution 01-2019 and Resolution 02-2019:
Bob moved to waive the reading of the resolutions. Eric seconded.
Roll Call: Eric-Yes, Bob-Yes, Jim-Yes, Larry-Absent, Cliff-Yes



NEW BUSINESS (cont'd)

3. 01-2019 Resolution to Sell Surplus District Vehicle. Bob moved to go ahead with sale of 2008 Ford Service Truck. Cliff seconded the motion.

Roll Call: Eric-Yes, Bob-Yes, Jim-Yes, Larry-Absent, Cliff-Yes

02-2019 Resolution to Sell Surplus District Equipment. Bob moved to go ahead with sale of Lincoln Ranger 250 Welder purchased in 2006. Cliff seconded the motion.

Roll Call: Eric-Yes, Bob-Yes, Jim-Yes, Larry-Absent, Cliff-Yes

4. TC Properties (Rokstad Ford on Highway 200). The property is currently selling. While researching the property it was noted that it has 2 hook-ups purchased; however only one capacity was purchased at the time of the LID. There are 2 buildings on the property each with their own water meter and lateral. Billing is at one ER. Board agreed that they must purchase the one additional capacity as per District rules and regulations. It was also noted that an additional clean-out will need to be installed in each line to meet the requirement of a "cleanout at every 100 feet of lateral".
5. Lawson Tate property at 310 Sixth in Ponderay. A letter will need to be sent requiring an additional New User Facility Fee to be purchased. The property has a second building being used as a rental home.
6. William Beasley & Pam Wells at 550 Whiskey Jack Road in Sandpoint. The property has an apartment for living quarters added in their detached garage. A letter is to be sent regarding the purchase of a New User Facility Fee for this second dwelling.

APPLICATIONS and UPDATES: The following were accepted:

1. Single-Family Residence Sewer Service Connection Request, NNA Cooked Ear, Idagon Homes
2. Commercial-Industrial Sewer Service Usage Update, 476751 Hwy 95 N. Taylor & Sons

Motion to adjourn meeting made by Cliff and seconded by Bob. All in favor.

Meeting adjourned at 7:25 p.m.

Signed: Laura Dallas, Clerk